

MINUTES

TOWN OF MIAMI

REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, MAY 08, 2017 AT 6:30 PM

1. CALL TO ORDER:

Mayor Dalley calls the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Dalley led the pledge of allegiance, followed by Councilmember Medina leading the invocation.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Dalley, Vice Mayor Gonzales, Councilmember Black, Councilmember Castaneda, Councilmember Hanson (telephonically) and Councilmember Medina.

EXCUSED: Councilmember Mancha II.

STAFF PRESENT: Town Manager Heatherly, Town Attorney Smiley, Town Clerk Norris, Interim Police Chief Preston, Finance Clerk Lopez, Library Assistant Roy Plascencia and Utility Coordinator Jerrols.

Mayor Dalley recognizes Globe City Councilmember Larry Alderman is present tonight.

4. CONSENT AGENDA:

- A. Consideration and possible action to approve Minutes of the April 24, 2017 Regular Council Meeting.
- B. Consideration and possible action to approve Minutes of the May 3, 2017 Council Work Session.
- C. Consideration and possible action to approve the Town Payroll for April 23, 2017.
- D. Consideration and possible action to approve use of the Miami Memorial Park, concession stand and restrooms for the Memorial Day Ceremony on May 29, 2017 at 9:00 a.m.

Councilmember Castaneda moved to approve the consent agenda. Seconded by Councilmember Black. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Mancha II). MOTION PASSED.

5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:

- A.** Consideration and possible action to approve the General Demands for April 19, 2017 to May 4, 2017.

Councilmember Castaneda moved to approve general demands for April 19, 2017 to May 4, 2017. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Mancha II). MOTION PASSED.

- B.** Review and discussion of Accounts Payable Aging Report through April 2017.

No discussion on this item.

- C.** Review and discussion of Revenues/Expenditures report for activities of April 2017.

Brief review of this report, we are a little ahead on the revenue side and a little under on the budget side, this is good.

- D.** Review and discussion of the recap of financial activity report for April 2017.

Town Manager Heatherly gives an overview of this report. Brief comment regarding this report showing the overall financial picture for the Town.

6. REPORTS / RECOGNITIONS:

- A.** Department Reports.

Interim Police Chief Preston gives the Police Department report on recent activity and statistics.

Library Assistant Roy Plascencia, Library report on April statistics and activity.

Ms. Tashiana Jerrols, Utility Clerk Coordinator, reports briefly on the utility account billing activities and statistics.

- B.** Town Manager Report.

Town Manager Heatherly reports on the acquisition of coolers for the library. The pool is ready to go; chlorinator has been inspected and is running properly. Continuing to work on the wastewater treatment plant preventative maintenance policy. Town Manager Heatherly states that he will be out of the office a couple of days at the end of this month, he will be attending the Council meeting of May 22 telephonically. He will be in Provo, UT working with Casselle on how to set up the balance sheets and the GL system. Announces a presentation this Saturday evening at the Inspiration School regarding living space for teachers. Comments regarding Tashiana and Tonya doing a fantastic job with the utility billing and collections. Reports that the transit department is acquiring 2 used buses from City of Cottonwood.

C. Mayor/Council Reports.

Mayor Dalley announces that he attended the International State of the State last week. It was a very good experience.

7. CALL TO THE PUBLIC:

Mr. Michael 23 announces that he will be working with the Taliesin Group at the Inspiration School to examine the possibility of designing the classroom floorplans into living spaces for teachers. The public is invited to the Living in Inspiration walk through on Saturday, May 13 from 6:00 to 8:00 p.m.

8. UNFINISHED BUSINESS: None.

9. NEW BUSINESS:

A. Information and discussion only: Presentation of fiscal year 2015/2016 audit report.

Mr. Scott Powell of Colby and Powell, PLC presents the 2015/2016 audit report to Council. Mr. Powell comments on the standards they follow for doing municipal audits. Mr. Powell comments regarding the thousands of transactions they reviewed and research of the Town Council minutes and the Wastewater Board minutes. Comments that they have checked numbers with state agencies, companies that pay franchise fees and regular business transactions to cross check the town's numbers. They have reviewed the bank records and reconciliations. There are some areas that need improvement but on the other hand there was significant improvement in other areas. Discussion and comments regarding the general fund expenditures that were in excess of the revenues. Discussion regarding several reasons why this would happen. Mr. Powell recommends that the Town keep a close eye on that. Comments that it now appears that the utility fund is paying for itself, but was not able to give an opinion on that. Every other fund appeared to be presented and accounted for appropriately. Comments on the PSPRS and the Arizona Retirement System, how they work and revolve around the stock market. Comments on reporting changes that are coming in the near future. Discussion regarding the Town borrowing from HURF funds to cover the revenue shortfall. Mr. Powell suggests a spending policy to determine what is being paid out of HURF and excise tax and recommends reconciling the bank account of the general ledger in a timely manner. The Town needs improvement and controls on receiving utility monies as well. Discussion regarding how much the Town currently owes the HURF fund. The Town currently owes \$860,000.00 in HURF and excise tax. Open comments and brief discussion regarding use of County Excise Tax money. The Auditor General's Office has reviewed these and what they seem to be looking for is progress, they realize they are not going to get this money back in one year. Vice Mayor Gonzales asks how long ago this draft audit was prepared. Mr. Powell comments that they issued the "final" copy about two weeks ago; pdf copy and electronic version, the paper copies have not been delivered. Vice Mayor Gonzales comments that he feels it would have been good for Council to have the final copy so they could have reviewed it before the meeting so they could have any questions answered at the time of this meeting. Vice Mayor Gonzales asks if they can give Mr. Powell a call with any questions they

may have after they get a chance to review the final report. Mr. Powell states yes they may call with any questions regarding the audit or he can come back for another meeting if need be.

- B. Information, discussion and possible action:** To approve closure of Sullivan Street from Miami Avenue to Cordova on May 13, 2017, 8:00 am to 2:00 pm, for a car show.

Mayor Dalley states that this is a fundraising event for two families that have lost their homes in a house fire; all monies raised will go to the families. Mayor Dalley states that they want to bring in a few food trucks as well and would like to have the bathrooms in the park opened for the public. Councilmember Black states that he knows Sparky and he lost everything in the fire. Councilmember Black moves to approve closure of Sullivan Street from Miami Avenue to Cordova on May 13, 2017, 8:00 am to 2:00 pm, for a car show. Seconded by Vice Mayor Gonzales. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Mancha II). MOTION PASSED.

- C. Information, discussion and possible action:** To approve Special Event for Special Event Liquor License application for Our Lady of the Blessed Sacrament Parish for a fundraiser to be held Saturday, May 13, 2017; from 7:00 pm to 12:00 am at Our Lady of the Blessed Sacrament Parish Hall, 844 W. Sullivan St., Miami, AZ.

Councilmember Medina moved to approve Special Event for Special Event Liquor License application for Our Lady of the Blessed Sacrament Parish for a fundraiser to be held Saturday, May 13, 2017; from 7:00 pm to 12:00 am at Our Lady of the Blessed Sacrament Parish Hall, 844 W. Sullivan St., Miami, AZ. Seconded by Councilmember Black. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Mancha II). MOTION PASSED.

- D. Information and discussion only:** Report on the Miami Loco Arts Festival 2017.

Mr. Michael 23 of the Miami Arts Commission thanks the Town for their cooperation with the 8th year Miami Loco Art Festival. Mr. Michael 23 reports on this years event. They felt attendance was low so they will be looking into changing the event date for next year. Mr. Michael 23 gives Council a copy of the event brochure to show them how well they put the event together. They had lots of good feedback on the event and especially that it was a sincere and authentic event. Brief discussion and comments regarding coordinating and planning future events of the Town. Vice Mayor Gonzales comments on the time and effort it takes to plan these events and thanks the Miami Art Commission for having this event every year. Town Manager Heatherly comments on the issues of the planter/ashtray that was broken during the event last year; Mr. Michael 23 has replaced that item. They have also donated 5 trees to the Town, they are currently at Public Works until we decide on a place to plant them.

- E. Information, discussion and possible action:** To reappoint Mr. Tom Foster to the Municipal Property Corporation (MPC) for a 3 year term; term to expire May 1, 2020.

Councilmember Castaneda moved to reappoint Mr. Tom Foster to the Municipal Property Corporation (MPC) for a 3 year term; term to expire May 1, 2020. Seconded by

Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Mancha II). MOTION PASSED.

F. Information, discussion and possible action: To approve Amendment No. 7 to the Town's contract with the Pinal-Gila Council for Senior Citizens related to congregate meals, home delivered meals and transportation services to increase the contract funding for Home Delivered Meals (HDM) reimbursement ceiling to \$45,189.00.

Town Manager Heatherly presents this item and explains that it is a \$4,000.00 increase in the home delivered meals portion of the agreement. Councilmember Medina moved to approve Amendment No. 7 to the Town's contract with the Pinal-Gila Council for Senior Citizens related to congregate meals, home delivered meals and transportation services to increase the contract funding for Home Delivered Meals (HDM) reimbursement ceiling to \$45,189.00. Seconded by Councilmember Black. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Mancha II). MOTION PASSED.

G. Information and discussion only: Current status of sewer project Phase 2 and Phases 3-5.

Town Manager Heatherly states that the Town has received the preliminary report of the forensic study on the sinkhole issue. The Town will be sending a letter to the general contractor advising them of the findings. Basically the work completed did not meet the specifications of the contract. The Town will need to investigate how widespread this problem is. Reports on the progress of Phases 3, 4 and 5. Reported that HilgartWilson has met with the leading company in Arizona does CIPP work and discussed with them the complexity of this project and the volume. Due to the volume we stand to have a significant reduction in price for the CIPP work; approximately half of what was originally projected. Brief discussion regarding the warranty work timeline of Phase 2.

10. CALL TO THE COUNCIL:

Mayor Dalley announces a Joint Work Study meeting with Globe City Council on Thursday, May 18 at 6:00 p.m. at the Bullion Plaza Museum. He will be attending the Copper Corridor Mayors meeting tomorrow. Announces the Globe and Miami High School Graduations dates. Miami High School study body will be at the next Council meeting to give a brief presentation to Council.

11. ADJOURNMENT:

Councilmember Castaneda moved to adjourn the meeting. Seconded by Councilmember Black. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Mancha II). MOTION PASSED.

Meeting adjourned at 7:51 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 8th day of May, 2017.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 22nd day of May 2017.



Karen Norris, Town Clerk

APPROVED:



Darryl Dalley, Mayor