

# MINUTES

## TOWN OF MIAMI BUDGET WORK SESSION OF THE MAYOR AND COUNCIL MONDAY, MAY 16, 2016 AT 5:00 P.M.

### 1. CALL TO ORDER:

Mayor Dalley called the meeting to order at 5:03 p.m.

### 2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Dalley led the pledge and Councilmember Medina led the invocation.

### 3. ROLL CALL OF COUNCILMEMBERS:

**Present:** Mayor Dalley, Vice Mayor Reiman, Councilmember Castaneda, Councilmember Gonzales, Councilmember Hanson and Councilmember Medina.

**Absent:** Councilmember Black.

**Staff Present:** Town Manager Heatherly, Town Clerk Norris, Finance Clerk Lopez, Utility Coordinator Fisher, Senior Center Director Highbaugh, Code Enforcement Department Leveque, Police Chief Gillen and Librarian Hayward.

### 4. BUSINESS:

**A. Information, Discussion and Possible Direction to Staff:** Open discussion between the staff and Council regarding the 2016-2017 proposed budget.

Town Manager Heatherly begins by commenting about the improvements that have taken place over the last two years; we are making some pretty good strides. Comments briefly regarding budgeting manpower and had to make some assumptions that there will be no additions to personnel. Assumed a 2.5% increase for next year's budget. Town Manager Heatherly explains that he has included some extra monies from the possible sale of the fire truck and some small equipment in the proposed budget. Discussion regarding the utility fees increase. Discussion regarding the general fund, special fund and enterprise fund. Review of the summary page. Review of the proposed budget for Mayor and Council. Review of the proposed budget for the Magistrate. Town Manager Heatherly explains that he needs to check into the payment of the Magistrate salary; thinks we may be doubling up on the salary and he wants to make sure that is not happening. Review of the proposed budget for the Library. Brief discussion regarding the future of the Library and obtaining grants for the library. Discussion regarding the Hall of Fame; do they contribute any monies to the library. Review of the proposed budget for Senior Services Center. Discussion regarding working with the youth and adding more activities for the seniors. Discussion regarding what portion of the Senior Services budget comes from the general fund. Discussion regarding the budgeted amount for benefits and withholdings. Review of the proposed budget for the Parks and Rec Department. Brief

discussion regarding the allocation of salaries and wages. Discussion regarding the expenses of the swimming pool. Review of the proposed budget for the Transit Department. Town Manager Heatherly explains that we are still waiting on some reimbursements from ADOT so those have not been put into the Revenue portion of this budget yet. Discussion regarding the partnership with City of Globe and Gila County. Review of the Public Works Department proposed budget. Review of the Fleets/Facility proposed budget. Review of the Sanitation proposed budget. Brief discussion regarding the landfill fees for dumping sludge. Review of the proposed budget for Streets Department. Discussion regarding where the revenues are coming from for the Streets Department. Discussion regarding the FEMA funds. Review of the Wastewater Department proposed budget. Discussion regarding the septic receiving station rates and dump schedule. Open discussion regarding possibly increasing the reserve account in the Wastewater Department. Town Manager Heatherly explains the purpose of the reserve account. Review of the Administration proposed budget. Brief discussion regarding the decrease in salaries and wages. Review of the proposed budget for the Police Department. Discussion regarding the Police Department obtaining grants. Discussion regarding operating expenses and labor costs for the Police Department. Review of proposed budget for the Development Services Department. Discussion regarding salaries and wages and what has changed to require a full time position in this department.

5. **ADJOURNMENT:** Meeting adjourned at 7:45 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the budget work session of the Town Council of the Town of Miami, AZ held on the **16th** day of **May** 2016.

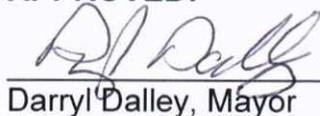
I further certify that the meeting was duly called and that a quorum was present.

DATED this **23<sup>rd</sup>** day of **May** 2016.



Karen Norris, Town Clerk

**APPROVED:**

  
Darryl Dalley, Mayor